

2011-2012 CENTURY DESERT LEAGUE TEAM MANUAL

Revised February 2012

The Century Desert League (CDL) was formed in 2003 for the purpose of fostering friendships among women with a mutual interest in golf and team competition. The initial number of teams accepted is 18. There will be two divisions comprised of 9 teams each. Acceptance of additional clubs into the CDL will be considered on a first availability basis. The petitioning team should submit a letter requesting consideration to the Steering Committee. Acceptance of a new club will be by a majority vote of all the CDL teams at that time. Criteria for CDL Membership:

1. Must be a member owned, privately owned or equity club.
2. A club must be a WSCGA member club.
3. Course must be a minimum 5300 yards, or a slope of 124 or greater from the regular women's tee.
4. No more than 36 holes.
5. Must have a clubhouse that can accommodate at least 175-200 people for the team party.
6. Club must provide a date in November, December or January to host a shotgun start for 96 players. Days of play are to be Monday and Friday
7. Must provide at least a continental breakfast and lunch on the hosting date.
8. Club must be able to field six 2-woman teams for all stipulated matches.
9. Application for membership should be sent to the Treasurer of CDL.
10. Final approval is by majority vote of Team Captains and Steering Committee.

THE TEAM ROSTER

1. The alphabetical roster of each club's team and handicap information must be submitted to either a member of the CDL Steering Committee, or put directly in that club's roster on the WSCGA website, by November 1. No changes may be made to the roster after that date.
2. Each team may roster up to, but may not exceed, 30 players. The maximum index shall convert to a 25 on the player's desert home course as of February 1 for current club members. Additional players may be added during the summer, but must have a handicap that converts to a 25 on the player's desert home course as of November 1 of each year. (A player who is on the Team Roster as of November 1st may still play on the team if their handicap has risen above 25). The player must play to no more than a 25 handicap on the course being played.
3. Each Club may only field one team.
4. To be eligible, a player must have a regular membership and a handicap with WSCGA and be a full member in good standing at her club and also a full member of the club's Women's Association. Trail or short term members shall not be eligible for team play.
5. A player may play on only one team in the Century Desert League.
6. The player's current month handicap will be used for all matches not to exceed a handicap of 25 on each course played.
7. Each club will field six, two-woman teams. There will be no alternates.
8. The teams will be paired in order of their handicaps from low to high. Players with the same handicap, as determined by the slope rating of the host club, may be played in any order. Teams will be fielded based on lowest handicapped players available.

TEAM CAPTAIN'S GENERAL RESPONSIBILITIES

1. Select the team based on the available players in her club with the lowest handicaps, using the January 15th WSCGA handicaps. Send the list of the 12 lowest possible players with their indexes to the secretary by January 20. Players who did not play last year or who will not be playing the coming year may be deleted from a team before calculating the 12 lowest handicappers so as to place each team in the proper Division (Birdies or Eagles). This will be the Captain's responsibility with the approval of the Steering Committee Secretary. The Team Captain need not play; however, in order to play she must be on the roster.
2. Attend the spring and fall CDL Captain's meetings with the Co-Captain, or send a qualified representative in her place to review and vote on business matters of interest to the entire group. At the fall meeting she should bring 64 blank scorecards to be exchanged with opponent Captains.

3. The Captain is responsible for making sure that the League's prescribed dues are paid by her club's Women's Association to the CDL Treasurer no later than January 31 of each year.
4. Secure three optional play days from her club, and communicate them to the CDL Steering Committee by January 15th of each year.
5. All changes to the play dates must be approved and/or rescheduled by the Steering Committee.
6. Make certain that all responsibilities of hosting a team play day are fulfilled (see Hosting section).
7. The Captain is responsible for her players posting their summer scores. All scores must be current as current month handicaps will be used for all matches (maximum of 25), Failure of a player to have current scores posted will result in probation for that player until the fault is corrected and a correct handicap determined.
8. Instruct team members in rules, scoring, scorecards, format, honors, gratuities, responsibilities, penalties, starting times, schedules, rules and all matters associated with match play. Remind each player to mark her ball for easy identification.
9. On the day before a match, the Captain should communicate with the opposing Team Captain to exchange roster information to be used in preparing scorecards.
10. On the morning of the day of play the Captain should arrive at the host club on a timely basis; bringing with her:
 - a. A roster of her players, grouped by team number, with indexes for the current month, to give to the opposing Team Captain.
 - b. A roster of her players with their WSCGA number for posting scores after the match, to be given to the hostess.
 - c. A roster of her players, with their home club account number to be provided to the hosting club's accounting office.
 - d. \$24.00 (\$2.00 per player) gratuity for the bagboys to be given to the Pro Shop. This does not include a Valet gratuity which is an individual responsibility.
 - e. A scoring sheet for use after the match.
 - f. The Captain will then:
 1. Pick up copies of the local rules, tee assignments and conversion table
 2. Exchange team rosters with her opposing Captain
 3. Complete scorecards with tee assignments. She should double check her players' and opponents indices and conversions for that course.

4. Meet with her team and distribute scorecards and local rules. She should ensure that each member knows her current index and the converted handicap for that club.
5. Verify that each member understands how to score correctly.
6. Advise the team members who their opponents are.
7. Advise the team members who has honors on the tee (see "Honors").

11. After play is concluded:

- a. The Captain shall complete the scoring form and compare it with the form of the opposing Team Captain. Both Captains must sign and attest to the accuracy of the scores. One Captain will then provide it to the Scoring Chair of CDL for posting. **Once the scoring sheets have been turned in, no changes will be made (see: Rules of Play # 3).**
- b. The Captain will ensure that all her players have entered their scores on the Posting sheets. **Captains will take their own scoring sheets and have them posted at their home course. They are NOT to be posted as Tournament Scores.**

HOSTING A PLAY DAY

1. **Confirm with Club management:**

- a. Date and time of hosting
- b. Breakfast/lunch menu
- c.. Registration table at entry with:
 1. Copies of the team tee assignments, one for each Captain
 2. Extra blank scorecards and pencils
 3. Copies of course conversion sheet for handicaps, one for each Captain
 4. 50 copies of local rules, indicating special circumstances (i.e. cart path only, winter rules, color of tees to be played, etc.)
- d. Table for posting sheets at luncheon
- e. Microphone in luncheon area.
- f. Confirm that the maximum amount charged for cart rental and lunch will not exceed \$60.00 per person, and that any "billing fees" will be waived.
- g. Valet parking, if appropriate, with sufficient valets and bag handlers to prevent congestion.

2. **Confirm with Pro Shop:**

- a. Sufficient bag handlers to expedite incoming players.
- b. Tees are on the monuments and play is from the tees used by the lower handicapped women players of that club.
- c. Directional signs are posted from greens to tees where needed.
- d. All ground under repair is marked with white paint.
- e. Starter will make any announcements and direct players to their starting holes 15 minutes prior to starting time.
- f. Pilots are available to escort players to their assigned tees.
- g. Each cart is equipped with cart sign identifying team club name, team number and assigned tee, an extra scorecard and two pencils.
- h. Copies of the Order of Play sheet are available for Captains
- i. Rangers are available to monitor speed of play.
- j. That no play is allowed on the competition course prior to Team tee off.
- k. Sufficient number of carts available to accommodate all players.

3. **Hostess arrangements:**

- a. Arrange for two hostesses at the entry registration table to:
 1. Collect \$24.00 for gratuities and give to Pro Shop.
 2. Hand out rules sheets, tee assignments, handicap conversion sheets, extra scorecards and pencils as needed by Captains.
 3. Collect the players' billing sheets give to club accountant/controller.

LAST PLAY DATE AND AWARDS PRESENTATION

1. The team hosting the final play day should contact the Treasurer and ensure trophies are on hand to award to the Gross and Net Division Winners.
2. Scoring sheets are to be given to the Scoring Captain immediately upon completion of play so that the cumulative total scores can be tabulated and Division Gross and Net winners determined.
3. Return the Trophies to the Treasurer for engraving.

FORMAT FOR PLAY

The format will be **Four Ball Match Play** (Better Ball of Partners), using both gross and net. Both matches are scored alike, using the better ball score of partners in each match. Full handicaps will be used and the low handicap player in each foursome will give the strokes. Strokes will be taken as they fall on the scorecard.

SCORING

The match is scored by points. Each hole is worth one point gross and one point net:

- One (1) for win of hole
- One-half (indicated by "-") for a tie on the hole
- Zero (0) for loss of hole

Sample scorecard, as kept by Team A

Player	HC	#1	#2	#3	#4	#5	#6	#7	#8	#9	Out	
Team A – Sally	4hc		4	4	3	5	4	6	6	3	4	39
Team A – Susie	12hc		*5	*5	*4	5	4	5	*5	3	5	41
Team B – Katie	12hc		*5	*6X	*4	6	5	5	*6	4	6	47
Team B – Gina	15hc		*5	*4	*3	5	4	6	*7X	*5	5	44
Gross (Team A)			1	--	--	--	--	--	1	1	1	6--
Net (Team A)			--	0	0	--	--	--	1	1	1	5
Par			4	4	3	5	4	4	5	3	4	36
Hole handicap			2	4	8	18	16	12	6	10	14	

Sample **final card** to be turned in after play (shows only the scores that were used for counting)

Team A – Sally	4hc		4	4	3					3	4	
Team A – Susie	12hc					5	4	5	*5			
Team B – Katie	12hc		*5					5	*6	4		
Team B – Gina	15hc			*4	*3	5	4				5	
Gross (Team A)			1	--	--	--	--	--	1	1	1	6--
Net (Team A)			--	0	0	--	--	--	1	1	1	5
Par			4	4	3	5	4	4	5	3	4	
Hole handicap			2	4	8	18	16	12	6	10	14	

Team A won 6 ½ points gross, and 5 point

SCORING THE WHOLE TEAM MATCH

CDL SCORING SLIP **DATE** December 6 **HOST CLUB** The Lakes

CLUB Desert Horizons **VS.** Desert Island

Team #	Gross	Net	Total		Team #	Gross	Net	Total	Should =	Both
1	9	9	18		1	9	9	18	18	36
2	10	12	22		2	8	6	14	14	36
3	7.5	7.5	15		3	10.5	10.5	21	21	36
4	12	17	29		4	6	1	7	7	36
5	2	2	4		5	16	16	32	32	36
6	8.5	9.5	18		6	9.5	8.5	18	18	36
Total	49	57	106		Total	59	51	110	110	216

The total points, both gross and net for Team #1, added to the total gross and net points for Team #2, should equal 216 points; or 36 points total per team. Please bring a calculator to assist you in the scoring process.

HONORS

The team whose name appears first on the Schedule of play for that day will have honors on the first tee.

Subsequent honors will be based on the combined gross and net points, with the winner taking the tee. For example, if Team A wins 1 point gross and ½ point net, they have the honors since Team B only took ½ point. If each team ties on points, the honors remain the same as on the previous tee.

TIES

In the event of a tie in gross or net final points, the final winner will be that team which won the match played against the other tying team. If the tie remains, then cumulative total gross and net points will decide it. If the tie still remains, then it will be decided by USGA Back Nine Method of the last match played on the final day, comparing the scores of the two tying teams, using the score cards for the #1 teams from each.

AWARDS

Awards will be presented to the gross and net winning teams in each division.

HOSTING THE FALL MEETING AND THE SPRING MEETING (CAPTAINS' PARTY)

Each division will have a bye. Those clubs that have the bye are obligated to host these.

TEAM UNIFORMS

Each team player must wear a uniform representing her club. The uniform must conform to the host clubhouse rules. Soft spikes are mandatory.

In the even numbered years The Eagles and The Birdies will play their respective courses. In the odd numbered years the two divisions will play the opposite courses.

RULES OF PLAY

1. USGA Rules of Golf govern. Summer rules (playing the ball as it lies) prevail unless otherwise stipulated by the host club. Local rules must conform to the USGA Rules.
2. In the event of a claim or dispute, a Rules Committee, consisting of the Team Captains involved with the ruling, the Club Golf Professional and the Rules Chairperson will make a ruling. Captains must instruct their team members on the proper procedure for filing a claim. See Rule 2-5. "Claims". Claims not properly submitted will not be considered.
3. Should a rules dispute resolution require an adjustment in the points awarded to either team, the Steering Committee will make the final decision in concert with the Rules Captains and the Captains of the involved teams.
4. Matches shall start at the scheduled time and continue unless called off by the Head Professional, Manager, or Greens Superintendent of the course being played. If the course is closed before play, the points of those matches will be halved. If the course is closed during play, the points of the played holes will be counted and the remaining holes halved. If play is temporarily suspended and then resumed on the day of play, USGA Rules 6-8B, 6-8C and 33-2D shall apply.
5. Per USGA Rule of Golf 31-2, a side may be represented by either partner for all or any part of a stipulated round; both partners need not be present. An absent competitor may join her partner between holes, but not during play of a hole. Any substitution of a player needs to occur before play of the first hole, and a player so substituted must be placed on the appropriate side in handicap order. If a team is playing short the team captain can play any side short, at her discretion, as long as handicap order is maintained. A team may not forfeit a side.
6. If neither partner arrives at the assigned tee within five (5) minutes after the assigned tee time, the side (partners) shall be disqualified and forfeit all points in the match of the day.
7. If a team is short of players, available team players must be divided in order to make up six (6) teams. If an entire team fails to appear for a scheduled match, the team shall forfeit all the points previously won, be disqualified for the remainder of the scheduled matches, and will not be eligible for team play the following season.
8. If a team comes up short of a full roster of players more than two times, they will be put on probation. If they come up short a third time, they will be required to resign from the League.
9. When a team plays short it is the captain's responsibility to notify the Communications member of the Steering Committee immediately.
10. "Handicapped" flags and carts will not be allowed during any match unless a) the player has a written statement from her doctor advising the steering committee of the affliction and the need for special dispensation; and b) the course being played allows carts on the fairways, and then the player may only apply the 90 degree rule in approaching her ball.

11. A player shall not play any practice stroke on or near the putting green of the hole last played. However, a player may mark the ball and putt out after the players in her group complete the hole. (This does not constitute practice putting.)
12. If a player is conceded a stroke, she may pick up and post a score she most likely would have had, but not to exceed the limit of the Equitable Stroke Control formula.
13. If a player is conceded a stroke and she continues to play in a manner that would be of assistance to her partner, the partner shall be disqualified from the hole.
14. SLOW PLAY: All players are responsible for the pace of play. Should a foursome fall behind, a Ranger will warn the group and ask the group to close the gap between the group in front and themselves. Repeated offenses, either that same day, *or on subsequent days of play*, will result in penalty strokes to the offending team. All players must keep place in the field – keep up with the group in front, not the group in back. Leave the putting green of the hole just played promptly, and mark scores at the next tee before the players tee off. Should a host club make use of rangers using flags to indicate slow pace of play, a green or yellow flag displayed by the ranger might indicate a first warning of slow play; a red flag displayed to the same group at a later hole would indicate a second infraction and the group must immediately pick up their balls, move to the next tee and halve the previous hole on their score cards.
15. **All cell phones must be turned off during play.** If a phone should ring during play of a hole the player should immediately turn it off. Further cell phone ringing will be considered a serious breach of etiquette. **The opposing player should make a claim and report the violation to the Steering Committee immediately after play for a ruling on the penalty to be assessed. Cell phones may be turned on and used only in case of emergency or a rules dispute. All players must be consulted before turning on cell phone.**
16. Local Rule 24-2 shall apply to all play. Rule 24-2 provides relief without penalty from interference by an immovable obstruction. The application of this rule will apply specifically to sprinkler heads on the aprons of the greens.
17. "...if a ball lies off the putting green but not in a hazard, and an immovable obstruction on or within two club lengths of the putting green and within two club lengths of the ball intervenes on the line of play between the ball and the hole, the player may take relief as follows: The ball must be lifted and dropped at the nearest point to where the ball lay that (a) is not nearer the hole, (b) avoids intervention and (c) is not in a hazard or on the putting green. The ball may be cleaned when lifted."
18. There shall be no allowance for caddies for any players during any match.
19. Effective immediately, conditions of play for WSCGA-organized events will invoke the following **USGA** wording for the Local Rule allowing distance-measuring devices as follows. "Distance-Measuring Devices: For this competition, a player may obtain information by using a device that measures distance only. However, if during a stipulated round, a player uses a distance-measuring device that is designed to gauge or measure other conditions that might affect her play (e.g. gradient, wind speed, temperature, etc.) the player is in breach of Rule 14-3, for which the penalty is disqualification, regardless of whether any such additional functions are actually used,'

Steering Committee

Three people will constitute the Steering Committee. They will serve for two years and no more than 3 years. They are to be nominated either in writing or from the floor and elected by a verbal vote at the Spring Meeting. In the case of more than one person being nominated there will be a secret ballot to determine the outcome. Each position has a specific job. It is imperative that each Division is represented on the Steering Committee.

Treasurer: Collect yearly dues at the Spring Meeting. Pay all CDL bills. Have trophies engraved and plan the Awards Party. Oversee the Bag Tags manufacturing and distribution at the Fall Meeting.

Secretary: Take the minutes at both the Spring and Fall Meetings. Schedule team play for the season. Organize the Spring Meeting and annual Captains Tournament.

Communications: Oversee, update and organize all computer-generated information to Team Captains, Steering Committee and WSCGA. Plan the Fall Meeting.

The Steering Committee will meet to form agendas for both the Spring and Fall Meetings.