

WOMEN'S SOUTHERN CALIFORNIA GOLF ASSOCIATION

ADMINISTRATIVE INFORMATION BULLETIN	ADM-09
SUBJECT: 2008 MEMBER LEADERSHIP WORKSHOP	10/7/08

Action: Respond within appropriate time frame for meeting

**WORKSHOP
NOTIFICATION**

2008 Member Leadership Workshop has been scheduled for the following date:

Thursday – November 20, 2008

Bermuda Dunes Country Club

42-360 Adams Street, Bermuda Dunes, CA 92203

NOTE: See the WSCGA website www.womensgolf.org/wscga for a complete list of meeting dates for 2009.

Workshop

This meeting is designed for club officers and representatives. Please see Page 2 for **FORMAT SCHEDULE**.

It is important that each Chairperson attend or send a representative. Club representatives are encouraged to take full advantage of the workshops, manuals, handouts and networking with other club representatives and the WSCGA directors. If the Rules Chairperson has any "specific" rules' questions, please forward them to the WSCGA office in advance of the meeting.

REGISTRATION

To sign up, complete the attached form and return with the names of those planning to attend the meeting. Credit card entry is available online (additional processing fee required). *All participants are required to pay for breakfast as a courtesy to the club providing the meeting space.* There is no charge for the workshop.

In order for the WSCGA to notify the club of the attendance number, the cut-off date is as follows:

November 20 Workshop. Registration cutoff is **Monday – November 10, 2008 @ 4:00 p.m.--NO EXCEPTIONS!**

Note: Most clubs require a seven-day notice of attendees. **Cancellations after the cut-off date are non-refundable.**

QUESTIONS

Call the WSCGA office Monday-Friday from 8:00 a.m.-4:00 p.m. at (909) 592-1281, fax: (909) 592-7542 or send an e-mail to wscga@womensgolf.org.

FORMAT SCHEDULE

Member Leadership Workshop

These meetings are designed for club officers and representatives.
Workshops include Chairperson and Liaison, Tournament, Rules and Handicap.

- 8:30 a.m. - 9:30 a.m.** Check-in and full breakfast
- 9:30 a.m.-10:30 a.m.** Member Leadership Workshop commences as follows:
- Welcome and Introductions
 - Foundation Presentation
 - President's message
 - Website Presentation
- 10:30 a.m. -Noon** Breakout sessions for specific questions divided into four rooms as follows:
- Chairperson and Liaison
 - Rules
 - Tournament
 - Handicap
- Noon** **Optional:** Open Forum/Panel Discussion

NO LUNCH WILL BE SERVED!

WOMEN'S SOUTHERN CALIFORNIA GOLF ASSOCIATION

2008 Member Leadership Workshop

Make checks payable to WSCGA and forward to:

402 West Arrow Highway, Suite 10

San Dimas, CA 91773

Check-in and Breakfast: 8:30 a.m.-9:30 a.m.

Workshop Hours: 9:30 a.m. – 12:00 p.m. (Noon)

Cost: \$25

Bermuda Dunes Country Club

42-360 Adams Street

Bermuda Dunes, CA 92203

Thursday – November 20, 2008

Cut-off Date: Monday – November 10, 2008

Club Name: _____ **Club Number:** _____

Please print or type the name of the Chairperson(s) that will attend below:

<i>Position</i>	<i>Name</i>	<i>Total Attending</i>
Chairperson		
Tournament		
Liaison		
Rules		
Handicap		

If you wish online confirmation of your attendance, please indicate your email address below:

Attach additional sheets if necessary

Total number of attendees: _____

Check Enclosed: \$ _____ **(No. X [times]) \$25)**

Make checks payable to WSCGA